



UWC STUDENT FINANCIAL ASSISTANCE APPLICATION FORM 2018

THE UNIVERSITY OF THE WESTERN CAPE
PRIVATE BAG X17
BELLVILLE
7535

FINANCIAL AID OFFICE
TEL: 021 959 9753

STUDENT NO																							
SURNAME																							
FIRST NAMES																							

IMPORTANT NOTES

- Application for financial assistance does not guarantee assistance.
- You might be expected to make a contribution towards your fees depending on the EFC (Expected Family Contribution) as per FA Means Test.
- Your application for funding will be accessed based academic performance and Financial Eligibility
- Preference for funding will be given to Full time Registered students
- This form provides the University with personal information and is accorded the strictest confidentiality. It is used to assess your **Financial Eligibility** for UWC assistance.
- Misrepresentations, omissions or false information will result in rejection. Should you willfully forge documents or submit false information (commit fraud) UWC will take action against you.
- Failure to provide required supporting financial documentation (e.g. Salary slips, pension slips, et.) will result in your application being rejected.
- We advise you to apply to other bursary donors as well. The UWC bursary brochure can be obtained from the Financial Aid Helpdesk, Prefabs behind the Administration Building.
- No faxed OR e-mailed (scanned) documentation will be accepted.
- The Financial Aid Office will inform you via the student e-mail of the result of your application.
- To avoid disappointment and to ensure that you receive correspondence from the University, please ensure that your contact details on the University database is correct.

STAFF MEMBER: _____

STAFF NR:

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DATE
OF
SUBMISSION



G. DECLARATION BY BIOLOGICAL PARENT/SPOUSE/ COURT-APPOINTED

GUARDIAN (To be completed by parent/spouse or legal guardian even if the applicant is over 18 years)

I _____ and/or I _____ declare that the information stated
(Mother/ Guardian/ Spouse) (Father/Guardian/Spouse)

in the application is true to the best of my knowledge and belief. I have submitted this information knowing that, if tendered in evidence, I would be liable for prosecution as set by the institutions regulations if I willfully state in it anything which I know is false or which I do not believe is true. In the interest of good governance and accountability for Public Funds,

- I agree that the University may request my individual profile from Transunion Credit Bureau to verify my employment details.
- I DO NOT agree that the University may request my individual profile from Transunion Credit Bureau to verify my employment details

(SIGNATURE MOTHER/GUARDIAN/SPOUSE)

(SIGNATURE FATHER/GUARDIAN/SPOUSE)

DATE

D	D	M	M	Y	Y	Y	Y
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H. STUDENT COLLECTION DECLARATION

I _____ hereby declare that this application with all necessary documentation
(STUDENT NAME AND SURNAME)

will be handed in by no later than the stipulated closing date. I acknowledge that the Financial Aid Office made the application available in due time and therefore will not accept any late applications.

(STUDENT SIGNATURE)

DATE

D	D	M	M	Y	Y	Y	Y
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I. FAMILY STRUCTURE DETAILS: Fill in details of all members of the household

	01	02	03	04	05
Full Name					
ID Number					
Relationship					
Dependent or Contributor					
Present Activity *					
Relationship					
Type of Income					
Annual Gross Income*					
	06	07	08	09	10
Full Name					
ID Number					
Relationship					
Dependent or Contributor					
Present Activity *					
Relationship					
Type of Income *					
Annual Gross Income*					

* Relationship – Myself, mother, father, spouse, grandparent, sister, brother, son, daughter

* Present Activity – Secondary, primary school, employed, unemployed/self-employed, unemployed, studying

* Type of Income – Salary, wages, SASSA grant

* Annual Gross Income – Income before deductions



CHECKLIST: PLEASE TICK THE CHECKLIST TO ENSURE YOU ATTACHED ALL RELEVANT DOCUMENTATION

<input type="checkbox"/>	Certified copies of birth certificates or ID's of all members of the family
<input type="checkbox"/>	Certified copy of death certificate if applicable
<input type="checkbox"/>	Proof of legal guardian if applicable
<input type="checkbox"/>	Copy of parents full divorce agreement if applicable
<input type="checkbox"/>	Single parents must provide us with a letter from Home Affairs confirming marital status and an affidavit stating knowledge about information regarding other parent.
<input type="checkbox"/>	Unemployed siblings, ≤18yrs and not studying, must provide us with a letter from Department of Labour
<input type="checkbox"/>	Sibling studying at FET College or at a tertiary institution must provide us with a proof of registration
<input type="checkbox"/>	Marriage certificate of applicants parents or if Applicant is married his/her copy of Marriage certificate.
<input type="checkbox"/>	If your parents are married but separated please attached legal documents as proof of separation or report from Department of Social Services.

IF PARENTS/GUARDIAN/SPOUSE ARE EMPLOYED

<input type="checkbox"/>	Attach salary/wage slips of parent(s)/guardian(s)/spouse
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IF PARENTS/GUARDIAN/ SPOUSE ARE AN INFORMAL TRADER/HAWKER

<input type="checkbox"/>	Proof of income
<input type="checkbox"/>	Proof of lease agreement if renting accommodation

IF PARENT/SPOUSE/GUARDIAN ARE EARNING COMMISSION

<input type="checkbox"/>	IRP5, IT3 and IT12 (last 2years)
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IF PARENT/GUARDIAN/SPOUSE OWN OR ARE MEMBERS OF A CC/PTY (LTD) AND/ OR SOLE PROPRIETOR (OWNER)

<input type="checkbox"/>	An Income Statement, Balance Sheet, Cash Flow Statement, IT14 – Tax return for business (last 2 years)
<input type="checkbox"/>	IT 12 – Tax return for the individual (last 2 years)
<input type="checkbox"/>	IT3 – Income Tax Certificate from the Bank (last 2 year)

IF PARENTS/GUARDIAN/SPOUSE ARE UNEMPLOYED

<input type="checkbox"/>	Official letter from the Department of Labour proving unemployment status
<input type="checkbox"/>	Proof of how the family is supported
<input type="checkbox"/>	If parent/guardian/spouse receives income such as pension/grant/maintenance/rental/interest from investment, submit proof please

